



## TRADE INVITATION APPLICATION FORM

**Cornwall Volkswagen Jamboree – 23rd – 26<sup>th</sup> August 2018**

**Stithians Showground, Stithians, Truro, Cornwall, TR37HL** (This is not our postal address)

Traders Contact Number: **07518114107**

**THIS APPLICATION DOES NOT CONSTITUTE A GUARANTEED TRADE PITCH**

**NAME:**

**NAME OF COMPANY:**

**EMAIL:**

**TEL:**

**ADDRESS (inc postcode):**

**Vehicle Registration Number:**

**BUSINESS WEB ADDRESS:**

**TYPE OF GOODS FOR SALE:**

There are a limited number of **premium trader plots**. Ideal for those wishing to trade into the evening and night.

**These are always sought after and available on a first come first serve basis.**

**FOR THOSE NEEDING A PREMIUM PITCH PLEASE CONTACT TRADE MANAGER BEFORE BOOKING**

As a group we are always seeking new traders to give us an excellent variety of goods/services for our visitors to enjoy.

We will give preference, once space becomes limited, to those offering Volkswagen related goods & services but welcome enquiries from anyone wishing to trade. Camping space is included with a trade pitch.

**Please select the type of trade pitch you'd like to book from the selection below:**

**Parking Space is included in your pitch**

<b>Premium Pitch: 5m x 10m</b> (including two trade and camping passes) (5m in width and maximum 10m in depth)	£120	£
<b>Premium Pitch: 10m x 10m</b> (including three trade and camping passes) (10m in width and maximum 10 m in depth)	£200	£

<b>Day Trader: 3m x 5m</b> (including one entry ticket, no camping) <b>Advanced Price available until July 31st</b>	£40	£
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<b>Day Trader: 3m x 5m</b> (including one entry ticket, no camping) <b>Normal Ticket Price after July 31st</b>	£45	£
<b>Trade area: 5m x 5m</b> (including one trade and camping pass) (5m in width and maximum 5m in depth)	£50	£
<b>Trade area: 5m x 10m</b> (including one trade and camping pass) (5m in width and maximum 10m in depth)	£60	
<b>Trade area: 10m x 10m</b> (including two trade and camping passes) (10m in width and maximum 10m in depth)	£120	£

<b>Art and Craft Marquee, one day</b> (includes 1 additional pass, camping NOT included)	£25	£
<b>Art and Craft Marquee, three days</b> (includes 1 additional pass, camping NOT included)	£60	£

**WE ENCOURAGE ALL TRADERS TO BE ON SITE AND IN PLACE BY 12 NOON FRIDAY 24<sup>TH</sup> AUGUST.  
IF YOU'D LIKE TO ARRIVE EARLIER GATES WILL BE OPEN AT MIDDAY ON THURSDAY 23<sup>RD</sup> AUGUST  
DUE TO SAFETY CONCERNS THERE WILL BE NO TRADER VEHICLE MOVEMENT BETWEEN 9:00 AND 18:00 ON SHOW DAYS  
You must be on site ready to trade by 09:00 or you will be refused entry without a refund**

<b>EXTRA TRADE PASSES</b> (Please note that the cost of extra passes purchased at the gate will be charged at "on the day prices")	<b>ADULT @ £45.00pp:</b> ..... Advanced Ticket Price until 31 <sup>st</sup> July  <b>ADULT @ £65.00PP:</b> ..... Normal Gate Price after 31 <sup>st</sup> July  <b>CHILDREN UNDER 12 free:</b> .....  <b>Children 12-17 @ £12.50pp:</b> ..... Advanced Ticket Price Until 31 <sup>st</sup> July  <b>Children 12 – 17 @ £15.00pp:</b> ..... Normal Gate Price after 31 <sup>st</sup> July	
<b>TOTAL EXTRAS</b>		£
<b>GRAND TOTAL</b>		£

**Trading hours:** Friday 12 noon - 10pm, Saturday 9am - 8pm, Sunday 9am - 5pm  
All pitches are outdoors. You will need to provide your own tables, shelter and power if required\*\*

Early breakdown must be agreed with the trade manager before the show.

**PAYMENT:**

Payment Links will be sent to you upon trade approval

**I have read and agreed to the conditions of booking.**    **Yes**    **No**    (please circle/highlight/delete)

**Which day will you be arriving?**    (please circle/highlight/delete)

**TRADE ENTRY TIMES:**    Thursday between 12pm and 8pm.  
Friday between 9am and 12pm

Signed:

Name:

Position in Company:

Date:

**Contact Preferences:**

*In regards to the Data Protection Act 2018 we need your contact preference and permission to contact you, please indicate your preferred method*

Text

Post

Email

Telephone

*Your Data will not be sold to Third Party Clients and your booking form will be destroyed 1 year after the closing of the event in case of future event contact*

**Please email your completed booking form to [traders@cornwallwoc.com](mailto:traders@cornwallwoc.com)**

## Trading at Cornwall Volkswagen Jamboree

### Conditions of Booking

**Please read the following carefully before signing and sending in your completed application form.**

#### HEALTH AND SAFETY MATTERS/ INSURANCE

H&S Law requires that you take reasonable steps to be as safe as possible and to use a logical method of checking that you have done so.

**All trade exhibitors at Cornwall VW Jamboree must have Public Liability Cover with a minimum of £5M effective for the entire duration of the show \*\*\***

**\*\*\* As a condition of your booking you must send in a copy of your PL insurance certificate with your booking. We will be unable to issue you your confirmation, receipt and passes until these are received.**

You will also need to carry a copy of your PL insurance and risk assessment with you for inspection by relevant authorities.

- Traders are responsible for their personal safety and the security of their personal belongings, goods, vehicles and trade stand – we strongly advise that all traders carry an appropriate fire extinguisher and fully stocked and in date first aid kit.
- Traders are responsible for their personal safety and the security of their personal belongings, goods, vehicles and trade stand – we strongly advise that all traders carry an appropriate fire extinguisher. CVWOC can take no responsibility whatsoever for the security of your stock or personal possessions.
- **There is no electricity available in the trade area.** All fuel brought in must be held in the proper container and all generators must have at least one appropriate fire extinguisher.
- A serviced, in date, 6L foam extinguisher or 6kg powder extinguisher must be in place with any generator which must be operated in a safe, well ventilated location. Hot exhausts must be kept away from any potential

combustibles. All electrical equipment, leads and sockets must comply with electrical safety regulations, have a current PAT certificate and should be in good working order. Extension leads must not be overloaded. Electrical leads, sockets and devices must be kept away from public access and kept away from rain unless suitably protected.

- All traders must complete and carry with them a current Risk Assessment specific to their Business.
- No entry onto the site between the hours 11pm and 6am.
- No Vehicle Movement is accepted whilst the show is open to the public without prior authorization.
- Compliance with the current Disabilities Discrimination Act is the responsibility of individual traders.
- Subletting of trade space is strictly prohibited.
- Please note that there is no restriction on the number of traders who may be selling similar products
- The sale or use of fireworks, Chinese lanterns, firearms, quad bikes, motorised scooters, motorised skateboards, motor bikes (of any size) is strictly prohibited. Also strictly prohibited is the sale of Nitrous Oxide or similar chemicals/gases.
- The selling of food and drink (other than by designated caterers) is strictly prohibited.
- Trade plots must be left clear, clean and tidy by noon on Monday. Waste receptacles are provided, please use them.
- All accidents/incidents must be reported to HQ, the green building adjacent to the roundabout.
- The person/s booking the trade plot will be held solely responsible for the behaviour of any person associated with them. Camping is allowed on your stand but the camping and site regulations must be adhered to. **The committee reserve the right to remove traders from the site if their behaviour is not acceptable, or anyone associated with them.**
- Should the event be cancelled due to reasons beyond our control, no refunds will be offered or issued.
- No vehicles are to be left parked on the showground outside of your allocated pitch space and any vehicles left parked in the showgrounds without permission will be removed without prior warning. The club will not accept liability for any damage or costs incurred due to removal of any unauthorised vehicle.
- We reserve the right to refuse entry to any person, at any time, for any reason deemed appropriate by us

*\*\*\*If you do not have PL Cover, apply to The **National Market Traders Federation**, Hampton House, Hawshaw Lane, Hoyland, Barnsley S74 0HA – [www.nmf.co.uk](http://www.nmf.co.uk) – Tel 01226 749021 – cost from approx. £102 per year. Public Liability Insurance included (conditions apply).*